



# CITY OF HOUSTON

Administration and Regulatory Affairs Department  
Strategic Purchasing Division

**Annise D. Parker**  
Mayor

Calvin D. Wells, Deputy Director  
City Purchasing Agent  
P.O. Box 1562  
Houston, Texas 77251-1562

F. 832.393.8755  
<https://purchasing.houstontx.gov>

January 6, 2012

Subject: Bid Cancellation Notice

Regarding: Invitation to Bid #: S46-L24093 for Janitorial Cleaning and Associated Services for the Various Departments

To Whom It May Concern:

This correspondence serves as official notice that all bids for Janitorial Cleaning and Associated Services for the Various Departments have been rejected.

The "Notice to Bidders" page of the solicitation documents states "the City reserves the right to reject any or all bids". The City Council has delegated the authority to the Purchasing Agent in City of Houston Ordinance No. 2001-356 which amended Chapter 15, Section 15.46 of the Code of Ordinances to return bid bonds and reject bids under certain circumstances. Accordingly, bids have been rejected for the above-referenced bid under the following circumstance:

- The department director or purchasing agent determines that the city's design or specifications for the project or bid should be revised and new bids should be taken.

Thank you for responding to this solicitation and we look forward to your continued interest in doing business with the City. If you should have any questions or require additional information regarding this matter, please call Eric Alexander at 832-393-8704.

Sincerely,

A handwritten signature in black ink, reading "Calvin D. Wells".

Calvin D. Wells, Deputy Director  
City Purchasing Agent

CW:dr

*Partnering To Better Serve Houston*

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Jack Christie **Controller:** Ronald C. Green